

# Your Conduct

This document explains Cahoots **Code of Conduct for Adult Participants**

A code of conduct tells you **HOW** to behave on camps and day programs

When you see the word **we** or **us** in this document it means **Cahoots**

	<p><b>This code tells you about</b></p> <p>Your rights</p> <p>Your responsibilities</p> <p>How we expect you to behave</p>
	<p><b>Who is this code for?</b></p> <p>It is for you and your family or your decision makers</p>
	<p><b>Signing the Code of Conduct</b> means you know what you can do at a camp or day program</p> <ol style="list-style-type: none"><li>1. You will be provided the Code of Conduct (Adult Participants) at your Service Intake Appointment</li><li>2. Your or your family or decision maker will sign your Code of Conduct before you go on a camp or day program</li></ol>
	<p><b>Cahoots Values support the Code of Conduct</b></p> <p>Respect</p> <p>Trust</p> <p>Inspire</p> <p>Celebrate</p> <p>Collaborate</p>



### **Interacting with others**

Treat others with courtesy and respect

Contribute positively

Respect others may have different ideas

Share the space and equipment with others

Not dominate an activity so others cannot participate equally



### **When on a camp or day program, we would like to see you**

Participate fully in all activities

Remain on the camp or day program for the entire time

Attend all planned activities

If you wish to leave, we will support you

to tell your emergency contact

**and**

to make travel arrangements to go home



### **Making friends and relationships**

We encourage you to make new friends and to keep old friends,

We will

support you to make decisions regarding friendships

support you with your feelings if a friendship stops

support you to know what sexual harassment and assault is

protect you from unwanted physical and sexual advances



## **To support the privacy of everyone at a camp or day program, you will**

not share private information about others

not take photos or film others

sleep in assigned beds and dormitories

sleep in your own bed and remain there until morning

use bathrooms that are gender neutral or aligned to your gender identity

respect the privacy of others and practice modesty when getting dressed

not use electronic devices in dormitories when people are sleeping or anywhere privacy is expected by others



## **Gender identity, expression, and sexuality**

You are the final authority on your gender identity, expression, and sexuality

You will treat others with equality, mutual acceptance, understanding and respect

We will support privacy and that no one is “outed”

You are expected to

use the name and pronouns others identify by

use gender neutral language like “hi friends” or “welcome everyone”

be supportive and respectful

not make rude or jokes about someone

sleep in assigned bed and dormitories

use bathrooms and changing facilities that are gender neutral or aligned with your gender

not judge a person



### **Physical contact**

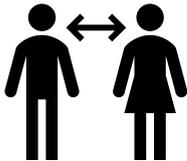
If you like someone and they like you, it's ok to

hold their hand

give them a **consensual** hug or kiss on the cheek

refer to them as girlfriend or boyfriend

**Consensual** means you both agree



**We want everyone to feel comfortable**, so on a camp or day program you

cannot have sexual relations

cannot sleep in another person's bed or with another person

cannot sleep in non-assigned beds or dormitories

cannot enter a bathroom that is not aligned to your gender

cannot travel in any bus or car sitting next to someone else's girlfriend or boyfriend

cannot give "back rubs" or massages

cannot have physical play where a person could be held down, hurt or physically abused



**Cahoots staff may make physical contact with you**, this may be

For giving you first aid

Demonstrating or helping you in an activity

Helping with your personal care

Congratulating you with fist bumps or high fives

Supporting you in non-sexual or emotional support like a brief hug

To get your attention

However, we will ask you first if it is ok



### Driving your car

If you have a driver's licence, you can drive to the camp or day program

At the camp or day program, you will be unable to use your car

We will provide all the transport to activities



### Bringing phones, headphones, tablets, smart watches

We strongly encourage you to leave these devices at home, unless your family or decision maker allow you to bring them

- If you do bring your device
  - you can keep it but are responsible for it
  - or**
  - you can give it to the Facilitator to keep safe
- Unless the device helps you, turn it off and **do not** use it during
  - activities
  - mealtimes
  - in dormitories when people are sleeping
  - private places

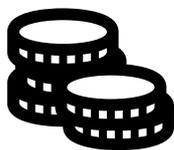
We encourage you to use your devices during "free time".

If you spend too much time on your device

we may discuss with you about times you can use your device

we may talk to your family or decision maker on storing the device till the end of the camp or day program

You **cannot** take photos or video other participants



### **Bringing money and valuables**

We strongly encourage you to leave money, jewellery or computer games at home

If you do bring money or valuables

you can keep it but are responsible for it

**or**

you can give it to your Facilitator to keep safe

We will help you with your money

- We may need to ask your family or decision maker, what you can buy with your money
- If you want to buy something different, then we may tell your family or decision maker to see if that is ok



### **Medications**

At camp or day program, we lock all participant's medicine in a safe place

You can request your medicine from the Facilitator at any time



### **Alcohol**

We will not supply or allow alcohol at camps and day programs

You may decide, or be allowed by your family or decision maker, to have an alcoholic drink at a place where alcohol is served

You must not:

- Drink alcohol to excess
- Buy, sell or give alcohol to others



## Smoking

Camps and day programs are non-smoking because

smoking is a serious health issue

**and**

we aim to reduce active and passive smoking



## Drugs, weapons, and crimes

You cannot bring illegal drugs or weapons on a camp or day program

Any crimes that occur will be reported to the police

Cahoots has zero tolerance for

- illegal drug possession
- bullying or threatening behaviour
- the use of knives, firearms, knuckledusters
- pranks that may hurt or harm others
- theft
- deliberate destruction of property
- playing with fire



## If you **DO NOT** follow the Code of Conduct

we may contact your family or decision maker

**and**

you may be sent home

## Versions

No.	Approval Date	Description of Amendment
1.0	26/05/2023	New
2.0	17/07/2024	Reviewed – Amendments made
2.0	15/05/2025	Reviewed and updated the Easy Read Code of Conduct to align with the Adult Participant Code of Conduct policy and improve clarity.

Owner	Approver	Next Review
Community Engagement Manager	CEO	May 20287